

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, March 16, 2017** in the **Grand Haven Room, Grand Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137** at **10:00 a.m.**

Present at the meeting were:

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Marie Gaeta	Assistant Secretary
Tom Lawrence	Assistant Secretary
Ray Smith	Assistant Secretary

Also present were:

Howard McGaffney	District Manager
Scott Clark	District Counsel
David Sowell	District Engineer
Barry Kloptosky	Operations Manager
Robert Ross	Vesta/AMG
Ashley Higgins	Grand Haven CDD Office
Mark Lutcza	NexStar Electrical Contractors, LLC
Jim Gallo	Resident
David Reisman	Resident
John Woika	Resident
David Cox	Resident
Kathleen Fuss	Resident
Morgan Evans	Resident
Ron Merlo	Resident
Vic Natiello	Resident
Audrie Hammond	Resident
Jan White	Resident

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. McGaffney called the meeting to order at 10:03 a.m., and noted, for the record, that Supervisors Davidson, Gaeta, Lawrence and Smith were present, in person. Supervisor Chiodo was not present at roll call.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

MODIFICATIONS TO AGENDA

The following items were modifications to the agenda:

- DISCUSSION: Modifying the April Regular Meeting and May Workshop Meeting Dates
- UPDATE: Firewise Signage

FOURTH ORDER OF BUSINESS

PUBLIC COMMENTS (3-Minute Rule; Non-Agenda Items)

Ms. Kathleen Fuss, a resident, congratulated the Board for the tennis and bocce ball court improvements and asked for an update regarding the benches and lights for the pickleball courts. Mr. Kloptosky stated that the tennis court fences were completed on Courts 1 through 4. The awnings were installed on the bocce ball courts and the columns were in progress. A start date for the tennis court awnings was pending. Four benches, with awnings, would be added on the pickleball courts. The proposal was executed and a start date to pour the concrete slab was pending. The benches and garbage cans were in stock and installation was in progress. Mr. Kloptosky wanted to proceed with the pickleball court lighting but, at the time it was discussed, sufficient power was not available. Since the LED lights were installed, power was now available.

Supervisor Lawrence stated that there was \$65,000 in the budget and the previous lighting estimate was \$15,000.

<p>On MOTION by Supervisor Gaeta and seconded by Supervisor Davidson, with all in favor, installing two lights on the pickleball courts, in a not-to-exceed amount of \$15,000, was approved.</p>
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Ms. Linda Rolla, a resident, plays tennis and pickleball and never saw anyone on the petanque courts. Residents who play petanque do not like the courts because they were not installed properly so they play elsewhere. Mr. Kloptosky stated that the courts were installed

according to the specs and information provided. Ms. Rolla stated that the courts were an eyesore and asked if there were plans to do something different with them. Mr. Kloptosky had plans but did not present them because he was told that the courts were being used. Ms. Rolla asked if a record could be kept of who used the courts and when. Mr. Kloptosky stated that Mr. Ross could keep a record. A shuffleboard court was eliminated when the bocce ball courts were installed. In the future, Mr. Kloptosky wanted to add another shuffleboard court where the pétanque court was located, or next to it, if the pétanque court was being used. The horseshoe pits, which were also eliminated, was another option.

Supervisor Davidson stated that the discussion was about how to use the District's limited resources to the benefit of most residents.

Ms. Rolla noted several cracks in the pickleball courts and asked if there was a warranty. Mr. Kloptosky stated that the vendor did not warranty against cracks but did warranty certain aspects of the surface. Mr. Kloptosky would continue to monitor the hairline cracks.

FIFTH ORDER OF BUSINESS

CONSULTANTS, GUEST REPORTS & PRESENTATIONS

- **Ad Hoc Committee: *Natural Disaster Response, Through the Air Communications***

Supervisor Davidson stated that two members of the Ad Hoc Committee were in attendance, Mr. John Woika and Mr. David Cox. This was a preliminary discussion, as the Committee was just beginning to collect information.

Mr. Woika stated that the Committee wanted to discuss the feasibility of a dedicated radio repeater, specifically for the Community Emergency Response Team (CERT) members, and to provide options, should the Board decide to proceed with the repeater station.

Mr. Woika stated that an electronic repeater is a receiver and transmitter that works best with a 4' antenna, mounted as high as possible. The antenna is connected to a black box with a coaxial cable. Supervisor Davidson would control the incident command center at The Village Center. There would be an antenna on the top of the building. When touring the community, a CERT member would advise of hazards and the areas to avoid. Handheld radios could communicate with the repeaters. A walkie-talkie at The Village Center would allow the Committee to communicate with the Flagler County repeater, if necessary. With a repeater in

the proximate location of The Village Center, residents could listen in on the repeater channel with a walkie-talkie.

Supervisor Gaeta inquired about the possibility of the antenna being blown off the roof during a hurricane. Mr. Woika stated that antennas could withstand 80 mph to 100 mph winds, if mounted properly.

******Supervisor Chiodo arrived at the meeting at 10:30 a.m.******

In response to a question from Mr. McGaffney, Mr. Woika stated that one repeater would be sufficient. If there was an incident at the command center, the repeater could be placed in a box or in the closet. If there was no electricity, an onsite generator would be necessary, preferably not a gasoline generator.

Supervisor Davidson stated that power was a requirement. The average cost for the system was about \$3,000, for most of the parts for the repeater, plus installation. The radios were \$30 to \$40, each, and would be provided to those who would run the incident command post, the Board and field operations staff. Supervisor Gaeta inquired about training and a license. Supervisor Davidson stated that a license must be obtained and training was minimal. A five-year license would cost about \$70.

Supervisor Smith stated that the Board was planning for post disaster communications and the repeater must be mobile, in the event the building was destroyed. Supervisor Davidson stated that the team must be able to communicate with the County's Emergency Operations Center (EOC), which was what the 4' antenna with a power source was for. The EOC cannot be reached without the antenna.

Mr. Vic Natiello, a resident, asked if the antenna would be susceptible to lightning strikes. Supervisor Davidson stated that the antenna must be grounded. Mr. Natiello stated that a hurricane rating was necessary, to keep the antenna operational during a storm. Regarding communication with the County, Mr. Natiello asked if an alternative method was investigated. Supervisor Davidson stated that communications to the EOC were across General Mobile Radio Service (GMRS) channels, in a separate location. Mr. Natiello asked if the County had communications on land lines or any type of call line system. Supervisor Davidson stated that there was no alternative means of communication.

Mr. Dave Reisman, a resident, asked if it was advisable to build redundancy into the system, such as the repeaters or the generator. Mr. Woika stated that the repeater was designed

to work with a 12-volt car battery. The power supply in the repeater supplied the 12 volts that run it.

Supervisor Lawrence asked how many CERT members would be active during a hurricane. Supervisor Davidson stated 25 or 30, at any one time. Supervisor Gaeta asked how many CERT members evacuated during the storm. Supervisor Davidson replied almost everyone evacuated. There were plans for where members would go and how they would help but, due to a staffing transition at the EOC, no one knew what the CERT team was supposed to do. Supervisor Davidson referred to a diagram of the Grand Haven Room, on the grandhavencert.org website, and discussed the procedures for a declared emergency. It became obvious, after the October storm, that the current equipment would not be sufficient.

In response to a question from Supervisor Lawrence, Supervisor Davidson stated that four or five CERT members, with radios, would go into the community. The goal was human life safety and infrastructure. CERT members would report their observations and the location of areas requiring investigation would be identified on a map. Outside CERT members would be sent to those locations, based on reports from the community.

Mr. Kloptosky discussed power options and suggested an automated generator that operates with a propane source. If the command center was in the Grand Haven Room, a generator could be set up, with a propane tank, buried underground, that would turn on, automatically, to power the generator. NexStar Electrical Contractors, LLC, (NexStar) prepared a proposal with two options, a partial automated system and a full system that would run the north side of the building, in the event of a power outage. The cost of the repeater and the tanks was not included in the proposal. There were two tanks at The Village Center, a 1,000-gallon tank that powers the pool equipment, and a 500-gallon tank, at the café. Mr. Kloptosky suggested another dedicated tank, for emergencies.

Referring to the proposal, Mr. Mark Lutcza, of NexStar, stated that, during a storm, the power would be at 50%, or three gallons per hour. Option 1 was a single-phase generator, which would require another panel and rewiring. Option 2 was a three-phase generator, which would be connected to the main power and use the existing panels. More amperage would be obtained with Option 2 than a single-phase generator; therefore, more equipment could be operated. Option 2 would power the building.

Supervisor Chiodo asked the price of a 500-gallon dedicated tank, fully installed. Mr. Kloptosky would obtain the information. Supervisor Gaeta asked if a 1,000-gallon tank was recommended. Mr. Lutcza stated that a 500-gallon tank, at 50%, would provide power for seven days, which would be sufficient. Mr. Kloptosky would contact the gas company to inquire about the longevity of the propane.

Supervisor Davidson stated that the discussion about power would be continued to the next workshop. The Ad Hoc Committee should try to obtain more accurate pricing, based on full power for the Grand Haven Room, consider an alternative portable system, a second repeater with a mobile antenna, information about wind loads, and installation costs for the antenna.

Mr. Jim Gallo, a resident, asked the cost of Option 1 and 2. Supervisor Davidson stated that Option 1, with a single-phase generator, was \$14,525 and Option 2, with a three-phase generator, was \$20,420.

SIXTH ORDER OF BUSINESS

CONSENT AGENDA ITEMS

A. APPROVAL OF UNAUDITED FINANCIAL STATEMENTS

i. Unaudited Financial Statements as of February 28, 2017

B. APPROVAL OF MINUTES

i. February 2, 2017 Regular Meeting

ii. February 16, 2017 Regular Meeting

C. RATIFICATION OF APPROVAL OF HURRICANE RECOVERY INVOICES

Mr. McGaffney presented the Consent Agenda Items for the Board’s consideration. An updated “Invoices” spreadsheet and invoices received since the last meeting, in the amount of \$10,786.75, were distributed.

The following invoices were presented for ratification:

- Jason Shaw \$2,000.00
- Clark & Albaugh, LLP \$ 468.00
- CES \$1,118.75
- BAB Tennis Court \$3,750.00
- BAB Tennis Court \$ 750.00
- Jason Shaw \$2,000.00
- Graphic Sign Design \$ 700.00

In response to a question from Supervisor Lawrence regarding the status of the Federal Emergency Management Agency (FEMA) reimbursement, Mr. McGaffney stated that not all items were finalized. Once the remaining projects were completed and final invoices were received and processed by FEMA, reimbursement would be processed within 60 to 90 days. Supervisor Lawrence asked if the entire amount was submitted to FEMA. Mr. Clark replied no. Once all insurance related items were completed, the deductibles would be determined for submittal. Debris related totals were submitted and FEMA asked clarifying questions, which Mr. Clark was responding to. Mr. Clark would ask FEMA to consider those invoices separately. Once the project worksheet was completed by FEMA, it would be 60 days before reimbursement was processed. Supervisor Gaeta inquired about the percentage of the deductible. Mr. McGaffney replied 3% of the insured value.

Revisions to the minutes were previously submitted to Management.

<p>On MOTION by Supervisor Gaeta and seconded by Supervisor Chiodo, with all in favor, the Consent Agenda Items A, B and C, as amended, were approved.</p>

SEVENTH ORDER OF BUSINESS

BUSINESS ITEMS

A. Consideration of/Decision on: District Manager's Revised Operating Procedure
i. Resolution 2017-4, Electing Officers of the District

Mr. McGaffney presented Resolution 2017-4, for the Board's consideration. Appointing the Controller, Mr. Jeff Pinder, as an Assistant Treasurer, would allow for timely coordination with banks, if Mr. Wrathell was out of the office.

Supervisor Smith asked what was in place to protect the Board and the District's assets from fraudulent activities. Mr. McGaffney stated that the District Manager carried \$2 million of liability insurance. Mr. Clark would request a copy of the insurance policy and provide it to the Board. Supervisor Smith stated that the District had more than \$2 million in assets and the coverage amount should be reviewed. Mr. McGaffney would ask Mr. Wrathell to provide a clarifying memo. Supervisor Lawrence asked if Mr. Wrathell would consider adding a rider to the insurance policy, raising the coverage total to \$5 million. Mr. McGaffney would speak with Mr. Wrathell.

On MOTION by Supervisor Gaeta and seconded by Supervisor Davidson, with all in favor, Resolution 2017-4, Electing Officers of the District, adding Mr. Jeff Pinder, as Assistant Secretary, was adopted.

ii. Resolution 2017-5, Designating the Authorized Signatories for the District's Operating Bank Account(s)

Mr. McGaffney presented Resolution 2017-5 for the Board's consideration.

Supervisor Davidson asked if two signatories were required for the District's banking or if one signature was sufficient. Mr. McGaffney would obtain the answer.

This item was tabled for further clarification.

*****The meeting recessed at 11:32 a.m.*****

*****The meeting reconvened at 11:45 a.m.*****

Mr. McGaffney requested that Resolution 2017-5 be tabled. Mr. Wrathell and Mr. Pinder would provide clarification for the next meeting.

▪ **District Engineer**

*****This item, previously Item 8A., was presented out of order.*****

Mr. Sowell and Mr. Kloptosky were working to resolve ponding issues on Creekside Drive. The original design, completed by the former District Engineer, Genesis Group (Genesis), had issues, which the contractor identified. While devising a new plan, Mr. Sowell discovered that the original survey was incorrect. A revised survey was obtained, a potential resolution was in process and a quote would be presented at the next meeting. Supervisor Gaeta asked if Mr. Sowell had copies of the original plan, prepared by Genesis, and if the costs would increase. Mr. Sowell stated that material costs may be higher. A new crossing pipe, under the road, and two new inlets would be added. The correct elevation of the pipe must be determined. The utilities run parallel to the roadway so the pipe must go over or under them; Genesis' design went through them. Mr. Kloptosky stated that the issue did not appear on the original survey.

Mr. Sowell and Mr. Kloptosky were working on the Lakeview project, where a short run of concrete pavement must be reconstructed, due to drainage issues. The best option was to replace the concrete with asphalt and crown the road. There would be minimal disturbance to the driveways. Miami gutter would be installed around it and two new inlets, at the dead end, would tie into an existing inlet. The contractor provided shop drawings for the inlets but they

were v-shaped. The correct gutter inlets were difficult to find but the contractor was attempting to locate them. Once the details were finalized, the contractor would obtain a permit. Mr. Sowell stated that none of his changes would be costly.

Regarding the roadway improvement plan, Mr. Sowell was familiarizing himself with the roadways and would continue planning with Mr. Kloptosky. The focus would be pricing, as prices were increasing, drastically, and Mr. Sowell wanted to ensure that the current budget would support the plan.

Supervisor Lawrence stated that the Board was looking to Mr. Sowell to inspect the roads and determine which were priorities and provide a three-year plan, for budgeting purposes. There was no desire to rush into resurfacing. Mr. Kloptosky would provide the 2016/2017 plan and he and Mr. Sowell could inspect the roads identified as priorities. If Mr. Sowell agreed, resurfacing could begin on those roads and future needs would be determined.

▪ **Continued Discussion: Village Center Complex Renovation Project**

****This item, previously Item 7D., was presented out of order.*

Regarding The Village Center stucco renovation project, Mr. Kloptosky met with an engineer, who was an expert in this type of repair, and the engineer agreed that items must be added to the design plan. The engineer suggested contacting an architect, as there would be many design changes to the building during the renovation. Mr. Kloptosky met with the architect recommended by the engineer, toured the building and discussed the repairs. Subsequently, the architect notified Mr. Kloptosky that the project was too large and he was too busy. Mr. Kloptosky requested recommendations of other architects who specialized in this type of repair.

Mr. Kloptosky forwarded information about the 9th green park site to Mr. Sowell and provided the specifics. Mr. Sowell and a landscape architect from his firm would review them. Supervisor Lawrence stated that there was no need to do anything with the site or have Mr. Sowell review the information. Supervisor Davidson agreed that the area should just be cleaned up and maintained; other projects were more pressing. The Board concurred. Mr. Sowell would ask the landscape architect to prepare a quote, for future consideration.

▪ **Continued Discussion: The Crossings Pet Waste Solutions**

****This item, previously Item 7D., was presented out of order.****

Supervisor Davidson stated that there was a misunderstanding, on social media, about The Crossings trash cans. Mr. Kloptosky stated that, in certain areas of The Crossings, residents were throwing dog waste and cat litter in the trash cans and it became a health and safety hazard for District staff because the trash bags were so heavy that the contents spilled. When the issue continued, for months, the cans were removed. The goal was not to remove the cans, permanently; it was to emphasize that pet waste must be disposed of properly. Pet waste may be deposited in the trash cans but it must be done properly. Improper waste disposal should be reported to District Staff or the offender should be advised not to do so, to correct the situation.

Ms. Audrie Hammond, a resident, stated that she carries bags for her pet's waste and usually deposits them in the trash cans; now, she must carry the bags home. Mr. Kloptosky stated that the goal was to correct the situation. Ms. Hammond suggested an e-blast. Supervisor Davidson stated that the objective was to modify the behavior of a few who were causing a health issue for District staff. The remedy was to send a targeted e-blast to determine if behavior would improve. Residents of The Crossings must monitor the behavior of the few who were causing the issue. The Board would discuss the possibility of installing wireless cameras with District Counsel.

Mr. Kloptosky read the following e-blast, entitled "Removal of The Crossings Waste Receptacles":

"On Friday, February 24, 2017, Grand Haven CDD staff removed the waste receptacle (trash can) stationed nearby the entrance to The Crossings. This action was prompted due to unsanitary conditions discovered within a waste receptacle, which presented a health hazard to our staff. The District has placed community waste receptacles in several areas for the purpose of keeping the surrounding area free of litter and debris. Unfortunately, household waste, loose cat litter and animal feces has been discovered to have been deposited, on multiple occasions, in the receptacle located nearby The Crossings entrance. This has created a potentially significant health and safety threat to CDD staff. Pet waste should only be deposited into the community receptacles provided the waste has been sealed in an appropriate plastic bag or container. Loose residential cat litter and household waste should never be deposited in the community waste receptacles. This issue has been presented to the Grand Haven

CDD Board of Supervisors and is currently being reviewed. Thank you for your patience and understanding. Any questions can be directed to the CDD offices.”

Ms. Jan White, a resident, walked in the area, daily, and never saw what Mr. Kloptosky was describing. Mr. Kloptosky stated that, at least twice per week, his staff emptied the trash cans and, when it rained, the bags filled with water and created a mess. Ms. White stated that it was difficult to bring the issue to a neighbor's attention. Supervisor Davidson stated that the improper behavior of a few caused everyone to suffer because the CDD had to protect its staff. Residents must decide whether to talk to their neighbors and try to make them behave appropriately or suffer the consequence of not having trash cans.

Regarding installation of wireless cameras to record unacceptable behavior, Mr. Clark stated, assuming the audio would not be recorded, taking video of someone in a public area, where there was no expectation of privacy, was acceptable. Mr. Kloptosky obtained a quote and infrared cameras were purchased. One camera was in place and another was pending. Identifying offenders from the video and discussing the issue with them may work better than notifying residents about the cameras, because of potential vandalism. Supervisor Lawrence suggested including, in the e-blast, that the cans would be reinstalled but, if the behavior persisted, they would be removed, perhaps permanently. Supervisor Gaeta asked if the e-blast could include a request that residents report offenders to the CDD office. Mr. Clark replied affirmatively.

Supervisor Davidson asked how the Board should proceed, once offenders were identified. Mr. Clark stated that a user fee may be created for the cleanup of improperly disposed of waste. User fees may be enforced in Court and Attorney fees may be collected. The user fee must approximate staff costs and administrative time. Supervisor Chiodo suggested obtaining a quote from a sanitation company for waste cleanup. Supervisor Smith preferred to state the issue in the e-blast, indicate that self-regulation was necessary, the trash cans would be reinstalled, the Board was considering alternative surveillance and monitor the outcome. If the situation continued, another e-blast would be sent, advising that surveillance was in place, a hazardous waste disposal firm was hired and, when identified, offenders would be billed, accordingly. Supervisor Gaeta stated that the issue was discussed. Ms. Leister spent time discussing how it affected Austin Outdoor and nothing was done. Supervisor Smith was in favor

of notifying residents that, if the issue reoccurred, further action would be taken. Supervisor Davidson concurred with Supervisor Smith's suggestions.

Mr. Reisman stated that the offenders may be in violation of a City Ordinance. If video or photos of offenders were provided to the City, the City would issue fines. Mr. Kloptosky contacted the City and Mr. Reisman was correct.

Mr. Kloptosky stated that a targeted e-blast would be sent to The Crossings' residents, with the additional final statement, as discussed, a remote camera would be installed, trash cans would be reinstalled and he would contact a hazardous waste or environmental cleanup company to obtain a dollar amount, per occurrence, for incorporation into a user fee.

Supervisor Lawrence stated that, during the summer, an odor was emitted from the trash cans and asked if the cans could be moved away from the benches. Mr. Kloptosky replied affirmatively. The Board concurred with moving the cans away from the benches.

B. Discussion: Board of Supervisors/Staff Social Media Interaction

Mr. Gallo stated that the GHMA had a written statement about the obligation and ethics of board members, which referred to social media. Since the inception of "Next Door Grand Haven", numerous negative, salacious, threatening comments were made about the board, in general, and board members, in particular. The GHMA's legal counsel cautioned that the exchange of ideas on the blog may be construed as a message from the board, which would violate the Sunshine Law.

Supervisor Davidson stated that the current statement was about nine years old and social media was a way to violate the Sunshine Law; therefore, District Counsel was asked to provide an opinion. There was no way to control the District's brand on social media, what was being posted or the comments that may follow and the Board wanted factual communication. Mr. McGaffney asked if the concerns could be addressed through additions to the Code of Conduct and options for enforcement of the Code. Mr. Clark stated that additions may be made to the Code of Conduct; the issues were governed by State law.

Supervisor Davidson noted three sample provisions, suggested by Mr. Clark, related to violations of the Sunshine Laws and social media, which may be added to the Code of Conduct.

On MOTION by Supervisor Davidson and seconded by Supervisor Lawrence, with all in favor, District Counsel's revisions to the Code of Conduct, as presented, were approved.

C. Continued Discussion: Village Center Complex Renovation

This item was discussed following the Seventh Order of Business.

D. Continued Discussion: The Crossings Pet Waste Solutions

This item was discussed following the Seventh Order of Business.

E. Discussion: Disaster Recovery Repayment Plan

Mr. McGaffney stated that the issue was how quickly the Board wanted to repay the anticipated recovery costs and whether to wait for the insurance and FEMA reimbursement to prepare a financial plan. Supervisor Lawrence favored waiting until the FEMA and insurance reimbursements were received, as the District was strong, financially, and there was no immediate need to replace the funds. Once the three-year roadway repair costs were determined and the reimbursements were received, a plan could be devised.

Mr. McGaffney recalled that Supervisor Chiodo directed him to discuss when the bonds would be paid off and the scenario was addressed in Option 3 of the repayment plan.

Supervisor Gaeta noted that The Village Center renovation project was in process and \$230,000 was allocated in the Capital Improvement Plan (CIP) but the amount was subject to change. There were too many variables to decide how to replace the funds, now.

The Board concurred with Option 3.

F. Discussion: Staff and Associations' Roles and Responsibilities During Disaster

Supervisor Davidson stated that the Field Operations Manager, Property Manager, Dr. Carlton and himself would meet to discuss what occurred with the hurricane; what was anticipated, what was not anticipated, how the plans fell apart, etc. The head of the GHMA and the Property Manager would provide input, along with himself and Mr. Kloptosky and, from there, contingency plans would be developed for a more coordinated effort.

In response to a question from Mr. McGaffney regarding 4 C's Trucking and Excavation, Inc., (4 C's), Mr. Clark stated that FEMA was interested in costs, since the District went through a procurement process. If the District could demonstrate the emergency nature of the situation, it would be acceptable. Going forward, if the District felt that 4 C's should be used for future events, an RFP was recommended. Supervisor Lawrence asked if two firms could be on the District's list of available contractors. Mr. Clark replied affirmatively.

On MOTION by Supervisor Smith and seconded by Supervisor Lawrence, with all in favor, authorization for Staff draft an RFP for disaster response and to confirm if the City planned to use 4 C's Trucking & Excavation, Inc., were approved.

Mr. Clark stated that, if the City wanted to use 4 C's and was going through the RFP process, the District could piggyback on their agreement.

Supervisor Lawrence suggested that, during the meeting with the Associations, the role and responsibility of CERT during a disaster should be discussed, for clarity. Supervisor Davidson stated that CERT's responsibility was to be on site, as soon as the mandatory evacuation was lifted, pending the ability to communicate. Following the October storm, there was no communication on any level. Once the communication issue was resolved, CERT should be able to function properly.

Staff and Association roles and responsibilities during a disaster would be discussed at a future meeting.

Mr. Clark stated that he would prepare a resolution with emergency management procedures. The District had the ability to declare a local emergency, which provides relief for procurement issues, and the ability to designate a local emergency management facility. The Board should designate the person or persons authorized to act in emergency situations.

G. Discussion: Fiscal Year 2017 Capital Plan

Supervisor Lawrence stated that the Board approved adding lights to the pickleball courts, for \$15,000, bringing the total to \$550,000. The budget was \$600,000 so \$50,000 remained, for the next six months. Mr. Kloptosky was investigating rejuvenation of the coquina path behind Front Street, which may be considered, shortly.

Supervisor Gaeta asked if "Birding path behind Pelican Ct" should remain on the CIP. Supervisor Davidson stated that the item involved signage, creating maps for distribution and approval by the Audubon Society. Feedback would be required from Ms. Leister. Mr. Kloptosky stated that the location was not on the side of the street with sidewalks so it would be more expensive. This item and the "9th Green Park Plan" would be removed from the CIP and remain on the Open Items List.

Mr. Gallo stated that the repeater and power were capital related items and a \$25,000 to \$30,000 expenditure. He asked the Board to consider them as a high priority, prior to hurricane season, since the reason that the CERT could not communicate was the absence of power.

- **Firewise signage update**

*****This item was an addition to the agenda.*****

Supervisor Davidson read the following:

“Dear Firewise USA Community Leader:

Congratulations on your Community’s successful completion of the 2016 Firewise USA Program’s renewal requirements. The community is a participant in good standing for the 2017 calendar year. As the national Firewise Program enters its 16th year, a change has been made to the annual street sign decals previously distributed during the first quarter of each year. Replacing that is the enclosed tag line that can be installed over your current 2016 decal. Changes to the decal are part of our effort to eliminate confusion and misinterpretation of the previous decal’s original intent, which was solely to demonstrate a community had completed their annual renewal criteria for the year that had just ended and were a participating site in good standing for the calendar year designated on the decal. In addition to the two decals on this page, each community will soon be receiving a newly developed Certificate of Renewal, which designates your community as a participant in good standing for the 2017 calendar year. In years past, many communities requested verification.”

Supervisor Davidson stated that a National Firewise Community Preparedness Day would be held on Saturday, May 6, 2017. The CDD would not participate.

- **Amenity Manager**

*****This item, previously Item 8B., was presented out of order.*****

Supervisor Gaeta asked how Mr. Ross would monitor play on the pétanque court. Mr. Ross stated that there was a sign-in log. Pétanque balls must be signed out but some players brought their own; therefore, staff must observe who plays.

Supervisor Gaeta asked if the situation involving the person who was going to use the tennis courts to provide private lessons was resolved. Mr. Ross replied affirmatively.

▪ **DISCUSSION: Modifying the April Regular Meeting and May Workshop Meeting Dates**

****This item was an addition to the agenda.****

Mr. McGaffney requested to reschedule the April 20, 2017 Regular Meeting.

On MOTION by Supervisor Lawrence and seconded by Supervisor Gaeta, with all in favor, rescheduling the April 20, 2017 Regular Meeting to April 27, and authorization for Staff to advertise, accordingly, were approved.

EIGHTH ORDER OF BUSINESS

STAFF REPORTS

A. District Engineer

This item was discussed during the Seventh Order of Business.

B. Amenity Manager

This item was discussed following the Seventh Order of Business.

▪ **District Counsel**

****This item, previously Item 8D, was presented out of order.****

Mr. Clark stated received an email from the South Florida Water Management District (SFWMD) indicating that they reviewed the items for Wild Oaks and the information was not sufficient, the plat was incorrect, one area was missing and the permit must be modified. Mr. Clark would send an email reminding SFWMD that the CDD was not the permit holder and indicate that an impasse was reached.

C. Operations Manager

Supervisor Smith asked if there was a tentative schedule for the bathroom renovations. Mr. Kloptosky replied there was no schedule. A contractor must be located.

Supervisor Davidson asked if the pool repairs were scheduled. Mr. Kloptosky stated that Maurice, from Blue Ribbon Pools advised that the work would be performed, at the end of March, and Mr. Kloptosky would be notified in advance; however, to date, he had not heard from them.

D. District Counsel

This item was discussed following the Seventh Order of Business.

E. District Manager

This item was discussed following the Seventh Order of Business.

i. Upcoming Meeting/Workshop Dates

- **COMMUNITY WORKSHOP**
 - **April 6, 2017 at 10:00 A.M.**

The next workshop will be held on April 6, 2017 at 10:00 a.m., rather than April 20.

- **BOARD OF SUPERVISORS MEETING**
 - **April 20, 2017 at 10:00 A.M.**

The next meeting will be held on April 27, 2017 at 10:00 a.m.

- **COMMUNITY WORKSHOP**
 - **May 4, 2017 at 10:00 A.M.**

The next workshop will be held on May 4, 2017 at 10:00 a.m.

EIGHTH ORDER OF BUSINESS

OPEN ITEMS

This item was not discussed.

NINTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

Supervisor Lawrence did not like the current flower rotation; he preferred coleus and wanted to ask Ms. Leister to add a coleus rotation, on an annual basis. Mr. Kloptosky would contact Ms. Leister.

TENTH ORDER OF BUSINESS

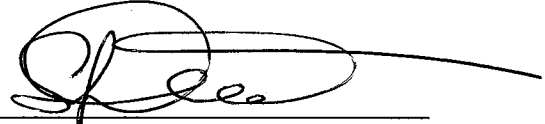
ADJOURNMENT

There being no further business to discuss, the meeting adjourned.

On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, the meeting adjourned at 1:36 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair